

On My Way PreK Application Information:

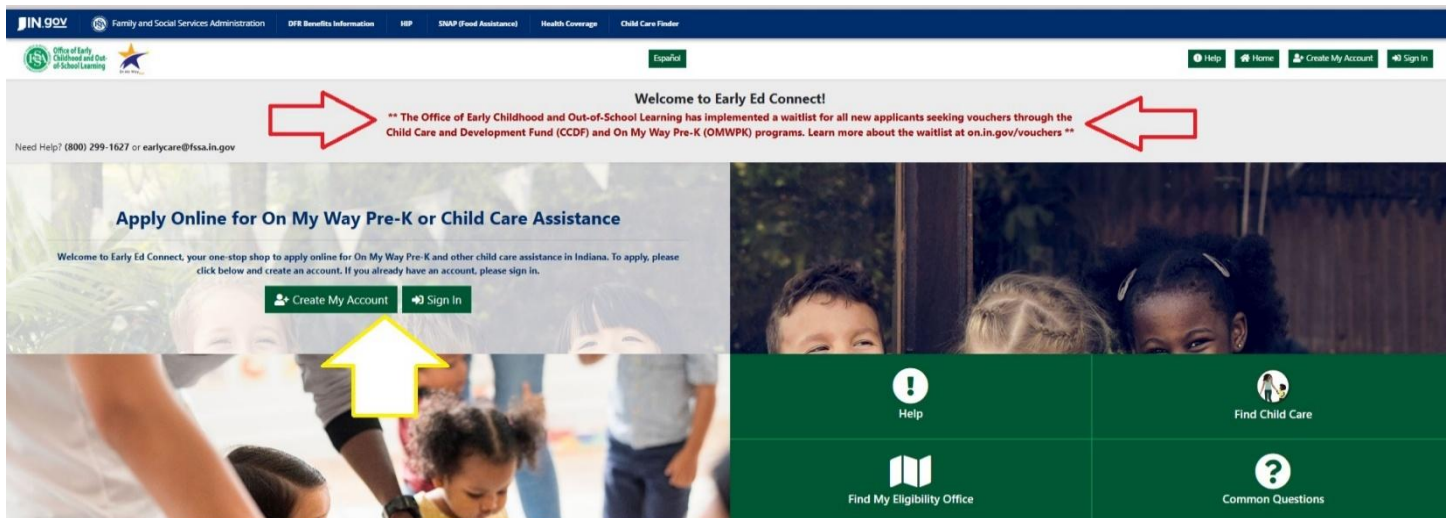
If you already have an active CCDF Case:

- A. If you are receiving CCDF or OMW (from Geminus or Firefly) vouchers for childcare, you may use those same vouchers at OMWPK programs and do not need to reapply. Please contact Emily to complete this process or you will not receive OMWPK funding. **THIS ONLY APPLIES TO CURRENT ACTIVE CCDF families.**

If you need to apply for OMWPK and do NOT have an active CCDF case:

Application can be found here:

<https://earlyedconnect.fssa.in.gov/onlineApp/home>



A couple helpful tips as you apply:

1. If you have never created an account, then you will create an account; if you have an account then you will click Sign IN.
2. Be sure to give the correct email and phone number on your application as this will be how we contact you.
3. The application will ask you if you have a SNAP, DCS or TANF child care referral. **If you have ever received SNAP or TANF or had a child in DCS, this is not the same as a**

referral! Do not check that you have a referral, unless you have one, as a referral is very different than simply receiving it (see below).

* Check all that apply

- ☐ My family *has a current referral for child care* through my TANF Impact case worker
- ☐ My family *has a current referral for child care* through my DCS case worker
- ☐ My family is currently receiving TANF benefits
- ☐ I have an open case with Child Protective Services (CPS)
- ☐ I have a child who has a special education need or needs special care
- ☐ My family resides in a homeless or domestic violence shelter, car, park or other public place
- ☐ My family has a current *referral for child care through my SNAP* case worker

☐ None of these apply

4. The question about number in Household is yourself, your co-applicant and your children or children whom you are guardian of-it doesn't include Family Members that you may be living with or children 18 years of age and older.
5. The application will ask for all of your children's names at the end. **You must list ALL OF THE CHILDRENS NAMES IN THE HOUSEHOLD** because if you don't, the system will populate you as only having the one PreK child in your family and calculates FPL based on a smaller Household Size; possibly denying you funding (see below).

Children

* Child's First Name	Child's Middle Initial	* Child's Last Name	* Child's Date of Birth
Child's First Name	Child's Middle Initial	Child's Last Name	08/02/2020

6. Do not list your yearly income. The application is asking for your **MONTHLY INCOME BEFORE TAXES (gross income)**. If your income fluctuates, base it off your lowest gross paystub from the past 60 days. Do not guess or estimate it as it could put you over income (see below). This is also listed in **WHOLE Dollars only** and **INCLUDES** these types of income:

My Family's Total Monthly Income Before Taxes



Please include total family income from the following income sources:

- Employment/Wages
- Self-Employment/Wages
- TANF Cash Assistance
- Child Support
- SSI or Other Federal Cash Program
- Pension
- Unemployment Insurance Benefit

* Number of People Living in my Household

4

* My Family's Total Monthly Income Before Taxes

\$

4200

.00

7. Families in Indiana must have a service need to qualify for OMWPK funding (see below). If you get paid cash for services and the person who is paying you can complete a form; if you are doing Instacart or Doordash delivery services those services count as a service need. I believe that Job Search will not be an option in the future.

* Are you working?

If you are on medical or maternity leave from this job, choose Yes.

☐ Yes ☐ No

* Are you searching for a job?

If you do not have a job but are searching for a job, choose Yes.

☐ Yes ☐ No

* Are you attending an education or training program?

If you are on medical or maternity leave but still enrolled in an education or training program, choose Yes.

☐ Yes ☐ No

* Do you have an Ivy Tech referral?

☐ Yes ☐ No

* Are you currently participating in a first postsecondary degree, a workforce certificate, a pre-apprenticeship, or an apprenticeship?

☐ Yes ☐ No

* Are you currently on medical or maternity leave (and plan to return to work/school after leave)?

☐ Yes ☐ No

* Do you receive Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI) income?

☐ Yes ☐ No

8. Be sure to enter the **correct birthdate** of the PreK child and be sure to select if this applies to you or it will deny you OMWPK funding (see below).

* Do you have a child that will be 4 years old but not yet 5 years old by August 1, 2025?

☒ Yes ☐ No

Mark Yes if you have a child born: 8/2/2020-8/1/2021

Make sure to enter all children in the household even if they do not need child care services!

You will not have to upload any documents to submit the application. If you SAVE it; it will not be SUBMITTED. You MUST SUBMIT.

Once you have completed the application and SUBMITTED IT, you will receive a message at the end of your application stating that your application will be placed in one of three categories:

1. **Not eligible** – (If you think this is a mistake, contact Jody Bono-OMW Manager)
2. **Limited Eligibility OMWPK**- This is for higher income families or where the parent/guardian receives Social Security Disability Insurance or Supplemental Security Income (also known as SSDI or SSI) benefits. You will be notified to upload your documents on June 1st. At that time, we will review your application. DO NOT WORRY, we will get to you after June 1st and your case will not be overlooked as long as funding remains. You will have a set amount of time to upload all the required documents to complete your funding at an Approved OMW program for the school year.
3. **Regular OMWPK**- you will be notified as soon as funding is available with the next steps on uploading documents to complete your funding. You will have a set amount of time (just under 21 days) from that date to upload all the required documents to complete your funding for an approved OMW program.

**If the program that you are wanting to use is not an approved OMW provider, please notify the CCDF office and they will put your application back to its previous spot on the CCDF waitlist.*

If you have any questions at all about you're the process or your application, please contact me at Jody.Bono@fssa.in.gov or 219-384-8426