



Glenda Ritz, NBCT

Indiana Superintendent of Public Instruction

Choice Scholarship Program

How to Apply if I am a Parent/Student

2015-2016 School Year

February 25, 2015

1. Review the eligibility requirements of the program (either on the Choice Scholarship website or at participating schools).
2. Review the income guidelines of the program.
3. Review the Frequently Asked Questions (FAQ) documents.
4. Apply to a participating school that you would like your student to attend. Each participating school will have its own admissions requirements and procedures.
5. The application window for the 2015-2016 school year runs from February 27, 2015 through September 1, 2015.
6. Work with the participating school to complete the application. The application will be completed by you and the school via a password-protected website that only school administrators have access to.
7. The family will be asked to provide eligibility information for enrollment and income verification. Please provide accurate information to the school.
8. If a student is approved for a Choice Scholarship award, the school will provide the parent/guardian with a copy of the award letter at the time the student's application is approved. This award letter will detail the estimated amount of the scholarship. Please save this letter for your records.